

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

JOB OPPORTUNITY  
Head NURSE

**\*\*\*THIS IS A HAZARDOUS DUTY POSITION\*\*\***

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** Connecticut Valley Hospital – Whiting Forensic Division – Dutcher 3 North – Middletown, CT

**Job Posting No:** CV-24830

**Hours:** 2<sup>nd</sup> shift/ 3:00 p.m. – 11:30 p.m./Every other weekend

**Salary:** \$63,353 Annually

**Closing Date:** November 26, 2012

**Duties may include but not limited to** Coordinates the delivery of care by professional and paraprofessional staff; provide and implement direct nursing care services to patients on the Unit; make sound decisions after obtaining and analyzing pertinent information based on objective data; participate in continuous quality improvement; provide orientation to new staff; use therapeutic skills to effectively implement client care according to the Nursing Care Plan; complete all assignment on schedule; work collaboratively with co-worker and interdisciplinary staff to maximize the effectiveness of work performed on the Unit; apply new knowledge from in-service training or other learning sources; initiate effective problem solving related to the delivery of client care on the Unit; provide clients and co-workers with rational explanation for decisions and actions; recognize and respond to priorities in client care; lead groups in rehabilitative, educational and recreational activities; utilize effective therapeutic interventions to facilitate achievement of the highest level of functioning in clients' activities of daily living; provide concise, accurate reports.

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**General Experience:** Two (2) years of experience as a Registered Professional Nurse.

**Special Requirement:** One (1) year of the General Experience must have been working with the type of patients and/or clients serviced by the agency.

**Substitution Allowed:** A Bachelor's Degree in Nursing may be substituted for one (1) year of the General Experience

**Special Requirement:** Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. Incumbents in this class must possess and retain a Valid Motor Vehicle Operator's License - incumbents in this class may be required to travel.

**Working Conditions:** Incumbents in this class may be required to lift and restrain patients/clients; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

Amisha Desai, Human Resource  
Connecticut Valley Hospital – Human Resources Division  
PO BOX 351 – Silver Street – Page Hall - Middletown, CT 06457  
Fax: (860) 262-5055 - E-Mail: [amisha.desai@ct.gov](mailto:amisha.desai@ct.gov)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-1